

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON
NOVEMBER 12, 2020 7:00 P.M.**

Mayor Brad Schumacher called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were Jack Edmonds, Jenny Gerold, Jules Zimmer and Jeff Reynolds. Others present: City Administrator Robert Barbian, Finance Director Steve Jackson, Police Chief Todd Frederick, Public Works Director Bob Gerold, Community Development Specialist Stephanie Hillesheim, Clerk Shawna Jenkins, Liquor Store Manager Nancy Campbell, Fire Chief Ron Lawrence, Wastewater Plant Manager Chris Klinghagen and Attorney Damien Toven.

AGENDA ADDITIONS/DELETIONS

Zimmer would like to add under a brief update to the Park Board minutes that Dan Erickson has donated some dog waste stations that the Park Board has accepted, so the Council should now as well.

Edmonds would like to pull the agenda item regarding the Public Utilities Commission should be removed at this time.

Edmonds would like add an update to Miscellaneous regarding Veteran's day.

EDMONDS MOVED TO APPROVE THE AMENDED AGENDA WITH THE REMOVAL OF 12C. ZIMMER SECONDED THE MOTION. VOTE 2:3, EDMONDS AND ZIMMER IN FAVOR, SCHUMACHER, J GEROLD AND REYNOLDS OPPOSED, MOTION FAILED

SCHUMACHER MOVED TO APPROVE THE AMENDED AGENDA WITH 12C BACK ON THE AGENDA. J GEROLD SECONDED THE MOTION. VOTE 3:2, SCHUMACHER, J GEROLD AND REYNOLDS IN FAVOR, EDMONDS AND ZIMMER OPPOSED, MOTION CARRIED

CONSIDERATION OF MINUTES

- A. Regular Meeting minutes of October 22, 2020
- B. Study Session Minutes of November 5, 2020

J GEROLD MOVED TO APPROVE THE OCTOBER 22, 2020 REGULAR MEETING MINUTES AND NOVEMBER 5, 2020 STUDY SESSION MEETING MINUTES. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

CONSENT AGENDA

- A. Permits and Licenses –
- B. Personnel
 - 1. Administrator Barbian step increase effective 11-13-20

Edmonds asked why this step increase is on the agenda now, when his review is currently underway. Toven responded that Step Increases are based on the time employed. Edmonds stated that the step increase could be done and the pay increase retroactive. J Gerold asked if that was what was done last year. Jackson said he believes it was done at the time of his anniversary.

EDMONDS MOVED TO APPROVE THE STEP INCREASE FOR ROBERT BARBIAN EFFECTIVE 11-13-20. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

2. Approval to hire Tom Otto as Seasonal Plow Operator

EDMONDS MOVED TO APPROVE THE HIRING OF TOM OTTO AS A SEASONAL PLOW OPERATOR. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

- C. Donations and Designations
1. Resolution 20-65 – accepting Riverside Park Bench Donation
 2. Resolution 20-66 – accepting Light up Princeton Donations

J GEROLD MOVED TO APPROVE DONATION RESOLUTIONS 20-65 AND 20-66. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

OPEN FORUM

Schumacher read Rick Schwartz's email in regard to the Public Utilities Commission being moved to a 5-person commission, in which he stated that the current Commission is looking for some time to look at the feasibility of moving to a 5-person commission.

PUBLIC HEARINGS –

- A. Assessment Hearing for 33rd and 82nd Ave project – Resolution 20-67

ZIMMER OPENED THE PUBLIC HEARING AT 7.26. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

Barbian reported that this joint project with Princeton Township has been completed. The School district is the only property that will be assessed. Superintendent Ben Barton has stated they are in agreement of the assessment of \$60,735.96

ZIMMER MOVED TO CLOSE THE PUBLIC HEARING AT 7:32PM. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

J GEROLD MOVED TO APPROVE RESOLUTION 20-67. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

PRESENTATIONS / SPEAKERS - None

FYI – REPORTS, ANNOUNCEMENTS, CORRESPONDENCE AND BOARDS / COMMITTEES

- A. Park Board Meeting minutes of 10-26-20

Zimmer wanted to point out that Dan Erickson has donated 4 pet waste stations and needed bags to the City for use in their parks. The Council needs to accept this donation.

ZIMMER MOVED TO ACCEPT THE DONATION OF 4 DOG WASTE STATIONS AND BAGS FROM DAN ERICKSON. EDMONDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

- B. Park Board Meeting Minutes of 9-28-20
- C. Public Utilities Commission 10-28-20 Agenda packet

D. Planning Commission Minutes of 10-19-20

PETITIONS, REQUESTS, AND COMMUNICATIONS - NONE

ORDINANCES AND RESOLUTIONS

A. Ordinance 799 – Mayoral Proclamation and Declaration of Local Emergency

Staff advised that with the new Governor Orders, the City is once again going to declare the local emergency as was done this spring. Zimmer stated he feels this is a good idea, as there are new orders from the Governor, and may be additional put in place soon. J Gerold agreed and thinks it is important.

SCHUMACHER MOVED TO APPROVE ORDINANCE 799 DECLARING A LOCAL EMERGENCY. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS

A. Budget and Capital Improvement Plan

Jackson provided the updated CIP, that includes the changes to the airport taxiway, skid loader lease to public works. He said Johnson will be coming to the Council in the near future for accounting software updates. There are likely a few wage items that should be reviewed, and his intent was to do that, but with the economy and Covid it may not be the year to propose making changes to the salary structure. There is one individual that needs to be moved into a department head status. He thinks the Council should entertain or doing a study on the job classifications and realize that job duties have changed quite a bit since it was last done. The Council may want to have a budget session between now and the end of the month so the council is ready for the budget and levy approval at the December 10th meeting.

B. Liquor License fee reduction.

Jenkins advised that as discussed at the Study Session, 2 of the City's Liquor License holders inquired whether the City would be issuing a discount on this year's licenses, due to the required 3-month closing due to COVID-19.

The City has the following liquor license holders that would have been affected by the COVID-19 closures

Madre Loca	Intoxicating	\$2700
Neighbors	Intoxicating	\$2700
Princeton Golf Course	Intoxicating	\$2700
Princeton Speedway	Intoxicating	\$1250
<i>Usually open April – September, so pro-rated</i>		
Pizza Barn	Intoxicating	\$2700
VFW	CLUB	\$700
Pizza Pub of Princeton	Intoxicating	\$2700
Pizza Hut	3.2% ON SALE	\$200

In looking back at dates online, the Governor closed restaurants on March 17th, May 21st allowed for patio dining and half capacity, and indoor dining allowed at half capacity June 10th.

If the Council approved a 2-month discount, it would be:

Madre Loca	\$450	
Neighbors	\$450	
Princeton Golf Course	\$450	
Pizza Pub of Princeton	\$450	
Pizza Barn	\$450	
VFW	\$116	
Pizza Hut	\$34	
Princeton Speedway	<u>\$450</u>	
TOTAL		\$2850

If the Council approved a 3-month discount, it would be:

Madre Loca	\$675	
Neighbors	\$675	
Princeton Golf Course	\$675	
Pizza Pub of Princeton	\$675	
Pizza Barn	\$675	
VFW	\$175	
Pizza Hut	\$50	
Princeton Speedway	<u>\$675</u>	
TOTAL		\$4275

REYNOLDS MOVED TO APPROVE A 3 MONTH CREDIT FOR LIQUOR LICENSES TOWARDS THE HOLDERS 2021 LICENSES FOR THE MONTHS THEY WERE REQUIRED TO BE CLOSED DUE TO COVID-19. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

C. Public Utilities Commission – information on moving to a 5-person Commission

Edmonds thinks this is a waste of time for this Council to discuss it, as nothing can be done with this council as there is a lot of work and legislation that goes into it, so he feels this will take some time to look at the pros and cons of this. We have been through a lot in the last few months, and put the citizens through a lot, he suggests letting the dust settle a little and let the new council deal with it.

Schumacher said the reason its on the agenda, is because you have to start somewhere. The citizens elected this council to work for 24 months. If you don't start somewhere, you will never start the process. The City and PUC would need to support this.

Zimmer said his primary reason to put it on hold, we had the joint meeting with the PUC, we were able to interact and exchange ideas. We need to have those meetings again starting after the first of the year. He would like to see how they react with 3 commissioners, and look at how it would work with 5 commissioners. We should work together, like we did with Princeton Township on the road project.

Edmonds said this issue has been beaten to death. The Council has made their position know, and the City Residents have made their position known with the election results. Let's let the new council discuss.

J Gerold said her position was to let the residents vote, and they did. A 5-person commission was even discussed with the PUC and they felt it would be beneficial. All 3 of the Commissioners have said they would like to be able to talk with another Commission member, but they cannot do that with only 3 of them. The process should be looked into, and just find out what we need to go, find out what the pros and cons are. A 5-person board would be beneficial, so why not look into the process.

Zimmer talked to one commission member and they would be open to a 5-person commission. J Gerold said the only person opposed is Manager Butcher. Zimmer said it should be a joint relationship and agreement with the PUC.

Reynolds said policy decisions are supposed to be made by the City Council, so he sees no reason to wait.

Barbian said he sees several councilors would like to start the discussion with the PUC.

SCHUMACHER MOVED TO APPROVE THE INFORMATION ON MOVING TO A 5-PERSON BOARD AND FOR STAFF TO PREPARE A RESOLUTION. REYNOLDS SECONDED THE MOTION. VOTE 3:2, SCHUMACHER, REYNOLDS AND J GEROLD IN FAVOR, ZIMMER AND EDMONDS OPPOSED, THE MOTION CARRIED.

D. CKW Developer proposal on Anderson property.

Barbian reported that Attorney Toven has drafted the memorandum of understanding for this property as was discussed at the Study Session. The MOUA was provided to the Council for review.

REYNOLDS APPROVED THE MEMORANDUM OF UNDERSTANDING AND THAT THIS PROJECT WILL BEGIN IN 2021. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

A. Resolution 20-63 – Canvas Election Results

Jenkins reported that the Council needs to certify the results of the City portion of the election.

The City of Princeton held an election for the office of Mayor and two Council Members on Tuesday, November 3, 2020, during the General Election with approximately 2473 persons voting, including absentee votes.

The votes tabulated at said election were:

MAYOR	VOTES	COUNCIL MEMBER	VOTES
Brad Schumacher	1068	Victoria Hallin	951
Thom Walker	1206	Jeff Reynolds	751
Write-In	12	Nicholas Taylor	667
		Eldon Johnson	635
		Trevor Karsky	393
		Write In	27

The city of Princeton ballot included the following question:
"Shall the Princeton Public Utilities be abolished"?

The vote was as follows:	YES	681
	NO	1645

ZIMMER MOVED TO APPROVE RESOLUTION 20-63 CANVASSING THE CITY ELECTION RESULTS. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

BILL LIST

ZIMMER MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL BILL LIST FOR A TOTAL OF 113,508.61 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 81997 TO 82108 FOR A TOTAL OF \$503,002.66. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

MISCELLANEOUS

Frederick said at the last meeting we spoke about previous Council Member Dick Dobson passing away. Last night, he heard that reported that previous police officer Don Hubbard has passed away. He trained him and many of the officers in. Zimmer suggested a moment of silence for Don Hubbard.

Edmonds, gave a shoutout to Williams Dingmann's veteran's lunch. He was totally overwhelmed when he drove into that line, staff had passed out sandwiches were thankful and appreciative. He thanked Chief Lawrence for having the ladder truck there with a large flag.

Hillesheim update on the CARE's grant program, and 7 grants have been approved. We are still getting very positive feedback on the Light up Princeton program.

***** CLOSED SESSION *****

A. Update on Union Contracts

EDMONDS MOVED TO ADJOURN THE OPEN MEETING AT 8:39PM AND GO INTO CLOSED SESSION TO DISCUSS LABOR NEGOTIATIONS. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

REYNOLDS MOVED TO ADJOURN THE CLOSED SESSION AND GO BACK INTO THE OPEN MEETING AT 9:20PM. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

Toven summarized that the City Council discussed the Police Union Contract.

ADJOURNMENT

There being no further business:

ZIMMER MOVED TO ADJOURN THE MEETING AT 9:21PM. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,

ATTEST:

Shawna Jenkins Tadych
City Clerk

Brad Schumacher, Mayor